



## JOB DESCRIPTION

**Position Title:** Associate Campus Pastor- Life Groups

**Campus:** Glendale

**Reports To:** Campus Pastor

**Status:** Full-time, Exempt

**Position Summary:** The Associate Campus Pastor is responsible for connecting the body at Central to find community and discipleship in Rooted and Life Groups. To shepherd and develop group leaders, build momentum around the ministry vision for the connection process. This position is responsible to execute Central's Rooted experience for their campus but also supports the mission and vision statement of Central Christian Church.

**This position is connected to the faith and ministry of the church and moves forward the vision of Central Christian Church.**

### Responsibilities:

- Oversee recruitment and execution of Rooted at the campus level
- Maintain vision alignment across all Central campuses.
- Innovate and bring creativity for group growth, leader development and connecting people to groups.
- Develop personal goals and strategize campus growth of leaders and groups.
- Visit neighborhood groups frequently for pastoral care and connectivity to staff team.
- Perform all administrative duties needed for position, including Connection Card follow up, social media posting and oversight, developmental writing.
- Support all staff duties and functions for Central.
- Perform other duties as assigned.

### Competencies:

- Trust  
Demonstrates honesty; keeps commitments; behaves in a consistent manner. Listens to others and objectively considers others' ideas and opinions, even when they conflict with one's own. Treats people with respect and fairness; gives proper credit to others.
- Communication  
Communicates openly by clarifying purpose and importance in a positive manner; stresses major points. Keeps the main thing in front of others and uses an appealing style, candidness and humor.
- Decision Making  
Able to make appropriate decisions in a reasonable time frame; determining whether action is needed. Identifies problems and makes the most appropriate decision.
- Initiating Action  
Takes immediate action when confronted with a problem or when made aware of a situation. Implements new ideas or potential solutions without prompting; does not wait for others to take action or to request action. Takes action that goes beyond job requirements in order to achieve Central's objectives.
- Personal Growth  
Accepts responsibility to grow spiritually, emotionally and intellectually; sets personal goals to continue learning in order to know scripture, cultural awareness and confidence in leadership.

### Knowledge, Skills and Experience:

- 3 years prior ministry experience, vocational or volunteer and Bachelor's degree preferred.
- Recent leadership experience of leading staff and volunteers.
- Excellent written and communication skills with the ability to administrate.
- Ability to work cooperatively as a member of a team.
- Must be proficient in MS Outlook, MS Excel, MS Word and proficient in the application of Social Media.

**Role model in personal life:**

- Must align with the vision, and values of Central Christian Church and be committed to doing Central no harm
- Growing in your personal relationship with Christ.
- Develop personal evangelism opportunities within and outside the Church.

**Model biblical integrity in all things:**

- Adhere to and encompass the qualities and characteristics required of Central Christian Church employees, defined by the Employee Handbook.
- Financially support the vision of Central Christian Church by faithfully giving at least 10% of gross income.
- Be an active Owner at Central Christian Church, making every effort to uphold the six core values of Central.

**Physical Requirements:** While performing the duties of this job, the employee is occasionally required to stand, walk sit; use hands to finger handle, or feel objects, tools or controls; reach with hands and arms; climb stairs; balance; stoop, kneel, crouch or crawl; talk or hear;. The employee must occasionally lift or move up to **twenty-five** pounds. Specific vision abilities required by the job include close vision, distance vision, color vision, peripheral vision, depth perception and the ability to adjust focus.